



MINUTES
Workforce Connection
of Central New Mexico
Executive Committee
Thursday, February 7, 2008
7:30 am
MRCOG, 809 Copper NW - Board Room

Call to Order – 7:49 am – Bob Davey

Roll Call - by Patrick Newman

Present

Ken Carson
Mayor Patricia Chavez
Bob Davey
Judy LeJeune
Rita Logan
Mary Lee Martin
John Sapien

Quorum Established

Excused

Virginia Murphy
Carol Sanchez
Mike Swisher
Dave Tixier

Approval of Thursday, February 7, 2008 Agenda

Motion: John Sapien

Second: Judy LeJeune

No Discussion

Action: Passed unanimously by voice vote

Tab 2: Approval of Minutes, Executive Committee: December 6, 2007

Motion: Mary Lee Martin

Second: John Sapien

No Discussion

Action: Passed unanimously by voice vote

Tab 3: Monthly Expenditure Report for December 2007 and January 2008 - by Jesse Turley

- Jesse Turley, WCCNM Accounting Manager, explained the WIA monthly expenditure report for December 2007 and January 2008.
- The billings from the Department of Workforce Solutions have not been received.
- As of January 31, 2008, expenditures, including encumbrances, are at a 64 percent rate.

Questions and Comments Followed

FINAL ACTION ITEMS

There was one action item to discuss and vote on – The item was passed by voice vote.

Passed by voice vote

- Approval of WFCP-06-07, Draft Amendment to WCCNM Procurement Policy

**Tab 3: Approval of WFCP-06-07, Draft Amendment to WCCNM Procurement Policy -
Background and Introduction by Patrick Newman**

- Patrick Newman presented recommended changes to the WCCNM Procurement Policy.
- Changes to the policy were made to coincide with changes made to small purchase requirements within the New Mexico Procurement Code.

Questions and Comments Followed

Motion to approve: Rita Logan

Second: Ken Carson

No Discussion

Action: Passed by voice vote

INFORMATION AND DISCUSSION ITEMS

Tab 4. PY08 Program Updates/Suggestions – by Patrick Newman

- Patrick Newman presented the PY08 Workforce Suggestions draft report for the Central Area to the Board.
- The report provides information on the Central Area's goal to become a non-duplicative, business-driven program while reducing costs, establishing alliances and enhancing marketing strategies.
- The report also includes suggestions on how the Central Area is going to deal with future program year reductions in funding, while still providing services in rural areas.
- Committee members were asked to provide their feedback before the March 2008 Full Board meeting.
- Mr. Alex Martinez, Executive Director, SER Jobs for Progress, Inc., discussed the collaborative opportunity between the local Boards and the New Mexico Department of Workforce Solutions to help New Mexico move forward.

- Mr. Martinez noted the tremendous effort in identifying alliances and representatives to assist in driving the workforce system to respond to employers' needs by communicating the needs of industries and secondary education.
- Mr. Newman stated that as Business and Career Center (BCC) services are identified, the Central Area can explore the possibility of fee-for-service.
- John Sapien suggested that we examine subcontracting to a vendor who will pay a licensing fee to work under our system.

Questions and Comments Followed

Tab 5. Staff Recognition – by Alex Martinez and Patrick Newman

- Mr. Martinez introduced Sylvia Roybal, Career Development Specialist for the Sandoval County BCC.
- Ms. Roybal's professional services were recognized by a customer through a letter addressed to Mr. Martinez.
- Mr. Newman noted Ms. Roybal's previous customer experience in working with the youth services program and stated that she is a great asset to the program.
- Mr. Davey presented Ms. Roybal with a certificate of appreciation and letter of congratulation.

Discussion and Comments Followed

REPORTS

Administrative Reports

- Mr. Newman stated that the Central Area WIA program was chosen as one of fifteen programs to showcase innovative practices at the National Association of Workforce Boards' 2008 Forum.

No Discussion

Committee Reports-

- **Youth Council** – Mary Lee Martin
 - The Youth Council will be meeting on March 13, 2008.
- **Performance and Monitoring**
 - None.
- **Training and Service Provider**
 - None
- **Building an Employer-Driven One-Stop System (BEDOSS)** – Ken Carson
 - Mr. Carson reported on the BEDOSS Committee's efforts in creating a systematic way of meeting the needs of businesses.

PUBLIC COMMENT

Public Comments

- None.

ADJOURNMENT

Adjournment – 9:45 am

Next Meeting-

Date: Thursday, March 6, 2008

Time: 7:30 am

Location: Mid-Region Council of Governments

*A more detailed account of the meeting and discussions are available for review at the MRCOG offices at:
809 Copper NW, Albuquerque, NM 87102*